



## UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO: 15/2014

No. 20, Ward Place  
Colombo 07  
19<sup>th</sup> December, 2014

Vice Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

### ADOPTION OF PUBLIC ADMINISTRATION CIRCULAR NO. 28/2014

Your attention is drawn to the Public Administration Circular No. 28/2014 of 16.12.2014 on "Let Us Shoulder the Effort to Transforming Sri Lanka as an Emerging Economy in Asia"

You are kindly requested to follow the programme laid down in the above Circular on 01.01.2015 in your office premises.

A copy of the Public Administration Circular No. 28/2014 is enclosed herewith for your information and compliance.

**Prof. Kshanika Hirimburegama**  
Chairperson

- Copies:
1. Secretary/ Ministry of Higher Education
  2. Chairperson's Office/UGC
  3. Vice-Chairman/UGC
  4. Members of the UGC
  5. Secretary/UGC
  6. Deans of Faculties
  7. Registrars of Universities
  8. Accountant/UGC
  9. Bursars of Universities
  10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
  11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
  12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
  13. Internal Auditor/UGC
  14. Govt. Audit Superintendents of Universities
  15. Snr. Asst. Int. Auditors of HEIs
  16. Secretaries of Trade Unions
  17. Auditor -General

File No: UGC/HR/10/1/1

My No: EST-1/MISCL/06/0032(1)  
Ministry of Public Administration  
and Home Affairs  
Independence Square  
Colombo 07.

16.12.2014

Secretaries to Ministries  
Chief Secretaries of Provinces  
Heads of Departments and  
Heads of State Corporations/Statutory Boards

**Let Us Shoulder the Effort of Transforming Sri Lanka as an Emerging Economy in Asia**

Your kind attention is drawn to the Public Administration Circular No 35/2013 dated 23.12.2013 on "Let Us Be Committed to Work Together for a Social and Economic Development while Consolidating National Unity for the Future Generation".

02. A special programme has been planned for Thursday, the 1<sup>st</sup>, January being the first working day of Year 2015, with the participation of all public servants, emphasizing the necessity of inculcating an attitudinal change in all public servants for committing to transform Sri Lanka as an emerging economy in Asia.

03. The main official ceremony will be held at 9.00 am on 1<sup>st</sup>, January 2015 at the premises of Presidential Secretariat under the auspices of the Secretary to H.E. the Pr sident. Action should be taken to hold this programme at all government institutions and offices representing National, Provincial, District and Divisional level, concurrently to the main ceremony. Accordingly, below mentioned programme should be followed in this regard.

- I. Hoisting the National Flag by the Head of the Institution or Office, in the presence of the members of all the staff (at the instances where the gathering of whole staff is restricted due to limited space, any alternative arrangement may be made to ensure the participation of every officer of the institution.)
- II. Singing the National Anthem after hoisting the National Flag
- III. Observing two minutes silence to commemorate the war heroes and others who sacrificed their lives on behalf of the motherland.
- IV. Reading aloud the Oath of Public Servants attached herewith in any language convenient for the members of the staff.
- V. Delivering a brief speech by the Head of the Institution, on the necessity of ensuring the prompt, honest and unwavering contribution of all members of the staff, in the effort of transforming Sri Lanka as an Emerging Economy in Asia, as the concluding event of the programme.

04. You are kindly requested to take the initiative to make this programme a success.

Sgd/P.B. Abeykoon  
Secretary

Ministry of Public Administration and Home Affairs

Copies- Hon. Governors of all provinces

## Oath/ Affirmation of the Public Service

Today, the first of January of year 2015,

marks the commencement of a new year of which the Democratic Socialist Republic of Sri Lanka makes the expectations of people of the country a reality

I, an employee paid by the public do hereby swear/ affirm to perform each and every way

the role entrusted to me in the implementation of public policies and goals,

efficiently,

productively,

with firm determination,

and utmost dedication,

honesty,

and with loyalty to the public,

with a view to meet the challenges of developing the motherland which flourishes as one country, one nation under one flag with unity and harmony and to make the effort of transforming Sri Lanka as an emerging economy in Asia, during this new year commencing today.